



## List of procedures

### 1. name of the responsible body

nextbike GmbH

### 2. Commercial Register Leipzig HRB 21178

Managing Directors

Leonhard von Harrach, Sebastian Popp, Peter Vedder

### 3. Person in charge of data processing

Rechtsanwalt Peter Hense, Spirit Legal LLP, Petersstraße 15, 04109 Leipzig

### 4. Address of the responsible body

Erich-Zeigner-Allee 69-73, 04229 Leipzig

### 5 Purpose of data collection, processing and use

nextbike GmbH operates a bicycle rental system. Data collection and processing, Use is made for the exercise of this specified purpose.

### 6. Description of persons affected and the related data or data categories

Data of customers, prospective customers and suppliers, if these are necessary for the fulfilment of the purposes specified below.

### 7. Recipients or categories of recipients to whom the data may be communicated

Public authorities based on legal regulations, external clients and contractors in accordance with § 11 GDPR as well as external and internal positions to fulfil the purposes mentioned under 5.

### 8. Standard periods for the deletion of data

After expiry of the respective legal retention periods, the corresponding data is routinely deleted, provided that it is no longer necessary to fulfil the contract. If there is no legal obligation to retain the data it will be deleted as soon as the purposes mentioned under 5. have ceased to exist.

### 9. Transfer to third countries

A transfer to third countries, may occur in the case that a client is roaming and accesses the nextbike system in another geographical territory. in the event that this occurs the following shall section of the GDPR shall take prevalence.

In the absence of an adequacy decision pursuant to [Article 45\(3\)](#), or of appropriate safeguards pursuant to [Article 46](#), including binding corporate rules, a transfer or a set of transfers of personal data to a third country or an international organisation shall take place only on one of the following conditions:

1. the transfer is necessary for the performance of a contract between the data subject and the controller or the implementation of pre-contractual measures taken at the data subject's request;
2. the transfer is necessary for the conclusion or performance of a contract concluded in the interest of the data subject between the controller and another natural or legal person;